


STANDARDS AND ETHICS COMMITTEE

FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	Radyr & Morganstown Community Council.
Date:	21.3.19

Please provide feedback on the following:

Topic	Comments
Room Layout:	
Name plates/ identification of Committee; Witnesses and Officers:	No name plates, but clear who the chair + the clerk is I was the only member of public attending.
Ability to hear proceedings:	No problems at all in hearing everything. [Six of 12 clls attended]
Agenda and reports availability:	Agenda & reports available on the website. They were offered & provided to me prior to the meeting.
Management of meeting:	Meeting was well-chaired. Clerk on the ball. Council Cllr not on procedures which was helpful.
Clarity of decision making:	27 items on the agenda. Decisions proposed & seconded. Delegated decisions to committees to avoid lengthy debate.

Possible Code of Conduct/ Standards and Ethics Issues:
<ul style="list-style-type: none"> <li>- One declaration of interest because the Clerk's pay was due to be considered in staffing issues of the council item.</li> <li>- Code of Conduct training was an item on the agenda!</li> <li>- Councils would like to receive a copy of our committee's Annual Report</li> </ul>

councils keep to attend in June or September

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable).

Name:	J. Downe
Date:	21 March 2019

## STANDARDS AND ETHICS COMMITTEE

### FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting	St Fagans Community Council
Date	01/04/2019

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Fine
Name plates/ Identification of Committee: Witnesses and officers	As is typical at Community Council meetings name plates not used. The chair of the meeting introduced both Richard Tebboth and myself. There were no members of the public present
Ability to hear proceedings	Good
Agenda and reports availability	We received a copy of the agenda.
Management of meeting	Good
Clarity of decision making:	Good

#### Possible Code of Conduct/ Standards and Ethics Issues:

An observation would be that although matters pertaining to County came up is discussion there was no mention of referring these to the County member only to the County officers

I agree that my feedback can be shared with the Council and/or the Community council (if applicable).

Name:	Stuart Thomas
Date:	30/07/019

## STANDARDS AND ETHICS COMMITTEE

## FEEDBACK ON OBSERVATIONS OF COUNCIL &amp; COMMITTEE MEETINGS

Meeting:	St Fagans Community Council
Date:	Monday, 1st April 2019

Please provide feedback on the following:

Topic	Comments
Room Layout:	All sat around table. Chairs behind available for visitors: not used.
Name plates/ identification of Committee; Witnesses and Officers:	All Community Council Members know each other; we (myself & Stuart Thomas) were personally introduced to all.
Ability to hear proceedings:	Good.
Agenda and reports availability:	Agenda made available. Desk's report circulated to Members only.
Management of meeting:	Orderly, with some appropriate flexibility.
Clarity of decision making:	Clear.

Possible Code of Conduct/ Standards and Ethics Issues:
No standing agenda item on 'Declarations of Interest' & no verbal prompt at outset of meeting. One Member volunteered a possible personal interest. DoI forms were produced at relevant agenda item.

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable).

Name:	Richard Tebboth
Date:	

## STANDARDS AND ETHICS COMMITTEE

### FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting	Lisvane Community Council
Date	08/07/2019

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Room was set with just enough chairs for the members Richard Tebboth and myself and the one member of the public they were expecting to arrive. No other seating space available
Name plates/ Identification of Committee: Witnesses and officers	As is typical at Community Council meetings name plates not used. The chair of the meeting introduced both Richard Tebboth and myself.
Ability to hear proceedings	Good
Agenda and reports availability	We received a copy of the agenda by email prior to the meeting
Management of meeting	Good
Clarity of decision making:	Good

Possible Code of Conduct/ Standards and Ethics Issues:

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I agree that my feedback can be shared with the Council and/or the Community council (if applicable).

Name:	Stuart Thomas
Date:	30/07/2019

## STANDARDS AND ETHICS COMMITTEE

## FEEDBACK ON OBSERVATIONS OF COUNCIL &amp; COMMITTEE MEETINGS

Meeting:	Lisvane Community Council
Date:	Monday 8th July 2019

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	14 chairs around grouped tables.
Name plates/ identification of Committee; Witnesses and Officers:	No name plates - all knew each other & we were introduced personally. Members of public making representation knew some of most Community Committee members personally.
Ability to hear proceedings:	Good.
Agenda and reports availability:	Good.
Management of meeting:	Good - relaxed but efficient.
Clarity of decision making:	Generally clear.

Possible Code of Conduct/ Standards and Ethics Issues:

One member declared an interest (in a planning proposal by next-door neighbour). He spoke during the discussion, mainly to provide information. There was no formal decision-making process, although clearly the Council intended to oppose the proposal.

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable).

Name:	Richard Tebboth
Date:	8. 7. 2019

STANDARDS AND ETHICS COMMITTEE

FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	Council
Date:	20/6/2019

Please provide feedback on the following:

Topic	Comments
Room Layout:	Okay - Council Chamber
Name plates/ identification of Committee; Witnesses and Officers:	Not always easy to see who is who across the chamber. But can be identified easily once members speak
Ability to hear proceedings:	It was very difficult to hear unless listening through headphones. The translator was very softly spoken and sometimes difficult to hear.
Agenda and reports availability:	Yes fine. BUT its odd that oral questions are not provided. In practice, its oral answers not oral questions. This part of proceedings is
Management of meeting:	Very well chaired. not very transparent/easy to follow.
Clarity of decision making:	From the perspective of collective decision made as summarised by the chair - very good.

Possible Code of Conduct/ Standards and Ethics Issues:
<p>Generally good examples of respect and courtesy between members. An enormous improvement over the past two years.</p> <p>Mobile phones going off and members talking while others were speaking</p> <p>A couple of <sup>minor</sup> inappropriate comments / sarcasm which came across as disrespectful - one was challenged.</p> <p>There was the right level of political debate &amp; generally positive standards of behaviour which</p>

I agree that my feedback can be shared with the Council and/ or the Community Council (if applicable). I gave me confidence as a member of the electorate.

Name:	Hollie Edwards-Davies	General restless- ness after 9pm
Date:	30/6/2019	

## STANDARDS AND ETHICS COMMITTEE

### FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

<b>Meeting</b>	Full County Council Meeting
<b>Date</b>	18/07/2019

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Fine
Name plates/ Identification of Committee: Witnesses and officers	Clear
Ability to hear proceedings	Overall good although a couple of members had microphone problems
Agenda and reports availability	Available online
Management of meeting	Good
Clarity of decision making:	Good

#### Possible Code of Conduct/ Standards and Ethics Issues:

An observation would be that on entering City Hall there was no signage downstairs nor at the top of the stairs to direct you to the public gallery.

Similarly on leaving the public gallery there was no signage to direct you to the exit consequently I went further downstairs than I needed arriving at a locked door. A little confusing.

I agree that my feedback can be shared with the Council and/or the Community council (if applicable).

<b>Name:</b>	Stuart Thomas
<b>Date:</b>	30/07/2019